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Financial Requirements - Office of Foreign Agricultural Relations Contribution to the MIS Program - F.Y. 1952

On the basis of experience during the past year and with the necessary allowance for maintenance of previous reports, OFAR estimates the costs of carrying out the F.Y. 1952 program to be approximately as follows:

8 completed reports at $10,000 each	$80,000
Maintenance of previous reports (15% additional).....	12,000
	92,000
Photographing, prints, paper, etc.	3,800
Total	95,800

The staff required for this work would consist of the following personnel:

1 - GS-14	$ 9,000	
2 - GS-13	16,000	
1 - GS-12	6,600	
2 - GS-11	11,400	
2 - GS-9	9,700	
2 - GS-5	6,450	
6 - GS-4	18,530	
2 - GS-3	5,620	
		$83,300
Photographing, prints, paper, etc.		3,800
		87,100
Plus 10% administrative expenses		8,700
		$95,800

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Financial Requirements - Forest Service Contribution to the MIS Program for F.Y. 1952

Based on experience to date in preparing MIS reports and with additional allowance for maintenance, the Forest Service estimates the costs of carrying out the F.Y. 1952 program to be as follows:

8 completed reports at $5,107.50	$40,860
Maintenance of previous reports (15% additional).	6,140
Administrative overhead	2,500
Total	49,500

The above total provides for the following staff requirements:

Technical staff:

1 Supervisor,	GS-13 (80% of full time) ...	$ 6,560	
2 Analysts,	GS-12	12,800	
2 Analysts,	GS-11	10,800	
1 Analyst,	GS-7	4,075	
			$34,235

Other Staff:

1 Draftsman,	GS-5 (half-time)	$ 1,610	
3 Clerk-stenographers	(2, GS-4; 1, GS-3)..	8,850	
			10,460
Translating, office, etc.			2,305
Administrative overhead			2,500
			$49,500

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